

Increased Residential and Supported Accommodation for Children in our Care and Care Leavers

Appendix 2

High Level Milestone Plan

Theme 1: Capital Developments - Inhouse Residential Children's Homes

No.	Milestone Description:	Due Date:	Responsible:
1.1	Begin open dialogue with home builder for property/properties that equates to 4 beds.	March 2024	Head of Service for Placements and Resources
1.2	Agree the purchase of property/properties.	March 2024	Head of Service for Placements and Resources
1.3	Identify plot/plots with homebuilder and secure property/properties.	April 2024	Head of Service for Placements and Resources
1.4	Planning permission in place.	April 2024	Head of Service for Placements and Resources
1.5	Agree specialist fix out.	April 2024	Head of Service for Placements and Resources
1.6	Key Turn/handover of property.	July 2024	Head of Service for Placements and Resources

Increased Residential and Supported Accommodation for Children in our Care and Care Leavers

1.7	Statement of purpose in place with OFSTED.	July 2024	Head of Service for Placements and Resources
1.8	Final specialists fix out in place (OFSTED Ready).	September 2024	Head of Service for Placements and Resources
1.9	Children's home go live once registered with OFSTED.	October 2024	Head of Service for Placements and Resources
1.10	First child living/staying in the children's home.	October 2024	Head of Service for Placements and Resources
1.11	Four children living in the property.	December 2024	Head of Service for Placements and Resources

* The demand forecasting model (achieved in Optimizing In-House Resources milestone 3.3) will determine how many additional children's homes beds are required. This model will be in place by March 2024.

Increased Residential and Supported Accommodation for Children in our Care and Care Leavers

Theme 1a: Staffing

No.	Milestone Description:	Due Date:	Responsible:
1a.1	DMT sign off for staffing arrangements	January 2024	Head of Service for Placements and Resources
1a.2	LMT sign off for staffing arrangements	January 2024	Head of Service for Placements and Resources
1a.3	Registered manager recruitment starts	February 2024	Head of Service for Placements and Resources
1a.4	Registered manager in place	June 2024	Head of Service for Placements and Resources
1a.5	Deputy manager in place	July 2024	Head of Service for Placements and Resources
1a.6	Residential workers in place	July 2024	Head of Service for Placements and Resources

Increased Residential and Supported Accommodation for Children in our Care and Care Leavers

Theme 2: Partnership Commissioning arrangements.

No.	Milestone Description:	Due Date:	Responsible:
2.1	Commence open dialog with potential partners	April 2024	Head of Service Commissioning and Procurement
2.2	6 bed supported accommodation placement - go live.	April 2025	Head of Service Commissioning and Procurement
2.3	Commissioning arrangements for partnership in place. 1 x 4 bed children's home from April 2025.	April 2025	Head of Service Commissioning and Procurement
2.4	12 bed supported accommodation placement for unaccompanied asylum seeker children and young people - go live.	December 2025	Head of Service Commissioning and Procurement
2.5	Commissioning arrangements for partnership in place. An additional 4 bed children's home from April 2026.	April 2026	Head of Service Commissioning and Procurement

* The demand forecasting model (achieved in Optimizing In-House Resources milestone 3.3) will determine how many additional beds are required from the partnership with commissioned providers. This model will be in place by March 2024.

Increased Residential and Supported Accommodation for Children in our Care and Care Leavers

Theme 3. Optimise in-house resources.

No.	Milestone Description:	Due Date:	Responsible:
3.1	Permanence and Sufficiency strategy in place.	February 2024	Head of Service for Placements and Resources
3.2	Reallocating resources from vacant posts to Gleneagles, creating the flexibility to offer emergency support and respite to other local authorities for children with complex learning disabilities.	February 2024	Head of Service for Placements and Resources
3.3	Demand forecasting model in place.	March 2024	Head of Service for Placements and Resources
3.5	Bed space identified and made available to local authorities.	September 2024	Head of Service for Placements and Resources